



THE RIGHTEOUS ROOM



PRIVATE PARTY

INFORMATION



THE RIGHTEOUS ROOM IS A STYLISH LOCATION TO HOST YOUR NEXT HAPPY HOUR OR EVENT IN DOWNTOWN CINCINNATI! THE OPEN-AIR BACK COURTYARD INCLUDES LOUNGE SEATING AND A PRIVATE BAR IN A CONTEMPORARY SETTING. THE OUTDOOR COURTYARD IS TENTED AND HEATED IN THE WINTER MONTHS, SO GUESTS CAN ENJOY THE SPACE THROUGHOUT THE YEAR!





THE COURTYARD

THE ENTIRE BACK COURTYARD IS AVAILABLE FOR PRIVATE PARTIES WITH 30 – 60 GUESTS. THIS SPACE INCLUDES A PRIVATE BAR AND BARTENDER, LOUNGE SEATING, ABUNDANT PLANTSCAPING, BISTRO LIGHTING, AND A DEDICATED SPACE FOR A DJ OR MC. THE COURTYARD IS AN OUTDOOR SPACE, BUT IT IS TENTED AND HEATED THROUGH THE WINTER MONTHS, MAKING IT A VERSATILE VENUE ALL YEAR LONG!

BAR OPTIONS

WITH SEVERAL OPTIONS TO CHOOSE FROM, WE CAN CUSTOMIZE
A DRINK PACKAGE TO FIT THE NEEDS OF YOUR PARTY!

INDIVIDUAL TABS

GUESTS OPEN THEIR OWN TAB AND/OR PAY AS THEY GO

GROUP TAB

THERE ARE SEVERAL DIFFERENT OPTIONS TO RUNNING
A GROUP TAB FOR YOUR PARTY:

OPEN BAR – RUN A GROUP TAB FOR THE ENTIRE PARTY

RUN A GROUP TAB FOR A CERTAIN PERIOD OF TIME *(EX: THE FIRST 2 HOURS)*

RUN A GROUP TAB TO A CERTAIN AMOUNT *(EX: THE FIRST \$200)*

USE OF DRINK TICKETS TO BE APPLIED TO A GROUP TAB *(EX: EACH
GUEST RECEIVES 2 DRINK TICKETS FOR CALL LIQUOR AND BEER ONLY)*

OPEN BAR WITH EXCEPTIONS – A GROUP TAB CUSTOMIZED
TO INCLUDE OR EXCLUDE CERTAIN DRINKS *(EX: NO SHOTS)*

PLANNING INFO

REQUIREMENTS

THERE IS AN \$800 BAR SPENDING MINIMUM TO RESERVE THE COURTYARD MONDAY – THURSDAY DURING NORMAL OPERATING HOURS. ON SATURDAYS, THERE IS AN \$800 BAR SPENDING MINIMUM TO RESERVE THE COURTYARD UNTIL 10PM. ON SUNDAYS, THERE IS AN \$800 BAR SPENDING MINIMUM TO RESERVE THE COURTYARD BETWEEN 8PM – CLOSE. THE SPENDING MINIMUM IS BASED OFF A 3-HOUR EVENT.

CONFIRMATIONS/DEPOSITS

A DIGITAL CONTRACT IS REQUIRED TO SECURE A SPECIFIC DATE. PARTIES MUST MEET THE AGREED-UPON SPENDING MINIMUM AT THE CONCLUSION OF THEIR PARTY. ANY DAMAGES INCURRED DURING THE PARTY WILL BE CHARGED TO THE HOST AND YOU WILL BE NOTIFIED OF ANY CHARGES.

CANCELLATION POLICY

A \$100 CANCELLATION FEE WILL BE APPLIED IF WE ARE NOT GIVEN A MINIMUM 14-DAY NOTICE OF CANCELLATION.

NO-SHOW POLICY

A \$300 NO-SHOW FEE WILL BE APPLIED IF YOUR ENTIRE PARTY FAILS TO SHOW UP WITHOUT CANCELLING FIRST.

MENUS

THE RIGHTEOUS ROOM DOES NOT SERVE FOOD, BUT DOES ALLOW FOR OUTSIDER CATERING TO BE BROUGHT IN FOR A \$50 CLEANUP FEE. WE RECOMMEND CATERING WITH KEYSTONE BAR & GRILL FOR YOUR PRIVATE EVENT.

METHODS OF PAYMENT

PAYMENT IS DUE IMMEDIATELY UPON COMPLETION OF THE PARTY OR BOTTLE SERVICE RESERVATION. WE ACCEPT MASTERCARD, VISA, DISCOVER, AMERICAN EXPRESS, AND CASH. WE CANNOT ACCEPT PAYMENT BEFORE THE DAY OF THE SERVICES RENDERED.

TAX & GRATUITIES

ALL FOOD AND BEVERAGE PRICES ARE SUBJECT TO A STATE SALES TAX. THERE IS NO AUTOMATIC GRATUITY ADDED TO ANY FOOD OR BEVERAGE SALES. WE SUGGEST LEAVING A 20% GRATUITY FOR THE STAFF WORKING YOUR EVENT.

AT THE RIGHTEOUS ROOM, OUR GOAL IS TO MAKE THE PLANNING OF YOUR EVENT AS STRESS-FREE AND ENJOYABLE AS POSSIBLE. PLEASE INFORM YOUR PRIVATE EVENT COORDINATOR OF ANY NEED IN FINDING DECOR, TRANSPORTATION, AV EQUIPMENT, DJs, BANDS, PHOTOGRAPHERS, AND FLORISTS. WE ARE HAPPY TO RECOMMEND ONE OF OUR PREFERRED VENDORS TO HELP MAKE YOUR PARTY PERFECT! IF THERE IS SOMETHING IN THIS PACK THAT YOU DON'T SEE, JUST LET US KNOW!

FOR MORE INFORMATION AND TO TAKE A VIRTUAL TOUR OF THE SPACE, VISIT THERIGHTEOUSROOM.COM/PRIVATE-PARTIES.

THE RIGHTEOUS ROOM IS LOCATED AT:

641 WALNUT STREET CINCINNATI, OH 45202
513.381.4408 / WWW.THERIGHTEOUSROOM.COM



four entertainment group

TO RESERVE THE COURTYARD, PLEASE CONTACT:

KELLY ALLEN

PRIVATE EVENTS COORDINATOR / FOUR ENTERTAINMENT GROUP

513-721-0083, EXTENSION 1 [OFFICE]

KELLYALLEN@FOUREG.COM

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